

## Holly Hughes Dance Academy Covid-19 Safety Policies & Procedures

We are very pleased to be able to provide your children with the opportunity to return to dance at our studio. We are confident that the policies and procedures outlined below will address concerns that you may have during these unprecedented times. We want your child's dance experience to be positive and safe.

It is important to know that this safety policy and described procedures represent our best efforts, at this time, to protect our dancers, family members and the HHDA staff. These policies are subject to change as the Ministry of Labour, Occupational Health and Safety, Health Canada, Wellington- Dufferin- Guelph Public Health continue to advise, and as safety guidelines evolve.

**\*these policies and procedures are subject to change**

**Studio Tour - COVID-19 Link:** [https://www.instagram.com/tv/CDM\\_k6ZJE-M/?igshid=2chfjdh190ib](https://www.instagram.com/tv/CDM_k6ZJE-M/?igshid=2chfjdh190ib)

### **Physical distancing**

- 2 metres / 6 feet in the studio will be expected at all times by all individuals that enter the building. Constant monitoring and competent supervision of the dancers will be the key. Educating our staff and dancers with reminders as well as constant encouragement will help to keep everyone safe. Parents are asked to drop their dancer at the door and not enter the studio. Physical distancing will be expected by both the dancers and by the parents at all times both inside and outside of the studio. The less people we have inside of the studio the easier it will be to social distance.

### **Class Sizes/Scheduling**

- We have reduced summer class sizes to accommodate for social distancing to be maintained around each dancer at all times. In accordance with the Wellington- Dufferin- Guelph Public health guidelines we have reduced summer class sizes to accommodate for social distancing to be maintained around each dancer at all times. At no point during a dancer's experience inside the HHDA will dancers be permitted to make physical contact with a) each other, b) HHDA staff, c) any other family/friends that are not a part of the same household. We have also scheduled staggered start and end times for classes to help reduce the amount of traffic in our lobby, front doors and waiting room areas. Our entrance will remain locked at all times to ensure no one enters the studio without the proper health screening. Because of this we ask that dancers arrive only 1-2 minutes before your scheduled class time and wait in your car until the door opens.

### **Health Screening**

- Prior to dancing at the studio, anyone entering our studio will need to pass a temperature reading and always **SUBMIT** a written health screening to your instructor (the last page of this document). Until further notice, this will need to be submitted each visit. Dancers will also be required to wear a mask. Sick, coughing dancers with a physical appearance of illness, will not be permitted to dance or be present. Passive screening will include safety information signs to be placed in our waiting room as well as Health and Safety information. Signage includes topics such as hand hygiene, physical distance reminders etc. We will also educate and encourage staff and dancers who may feel that they are experiencing symptoms of COVID-19 to access the online assessment tool. This is an effective tool to guide any HHDA family member if they have been exposed to someone with the virus or are incurring symptoms themselves. Masks must be worn in boutique.

### • **Intensive Cleaning**

All common areas at the studio will continue to be cleaned and disinfected **several times daily**. Main touch points such as door handles, floors, barres, sinks, ledges, etc. will be the key targeted areas.

### **Waiting Room**

- Dancers will be required to arrive to dance ready to go into the studio only 1-2 minutes before your scheduled class time. If you have a break between classes please social distance in the waiting room or outside. Dancers will be asked to bring dance bags into the classroom to contain their movement around the studio. HHDA is normally a comfortable, clean space for all to enjoy, however upon re-opening we would ask for parents to drop off and pick up children from their dance classes and not enter the studio. If parents are in the waiting room, then everyone is at a greater risk. The studio will have Alcohol-Based (60%) Hand Sanitizer (hand hygiene), COVID-19 cleaning / Disinfectant Spray Solution (touch points throughout studio) and Signage in studio (Passive Screening of safety protocols).

### **Feeling ill?**

- Dancers/family members who become ill or are displaying or feeling COVID-19 symptoms must self-isolate and will not be permitted to partake in dance classes. Dancers that awake ill or with any potential symptoms will be instructed to not come to dance. If a dancer expresses COVID-19 related symptoms their family will be notified and advised to contact the local Public Health Unit to advise of their symptoms.

### **Reporting Illness**

- The symptoms of COVID-19 are similar to other illnesses, including the cold and flu. At this time, it is recommended that any dancer **who has any respiratory symptoms of illness not be admitted into the studio**. Public Health Ontario has provided helpful guidance on self-monitoring and self-isolation. In addition, the Holly Hughes Dance Academy advise the dancers family to complete the online self-assessment or call either: Telehealth: 1-866-797-0000 or their primary care provider (for example, family physician).

### **HHDA Policies**

The Holly Hughes Dance Academy will post and communicate COVID-19 policies to their staff and families. These policies will cover how your dance studio will operate, including, but not limited to:

- the sanitization of the workplace
- how staff/students report illnesses
- how to ensure physical distancing
- how dance will be scheduled screening measures

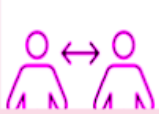
### **Acknowledgement**

The COVID-19 Prevention Plan along with other Health and Safety Measures will be posted at the entrance and dancers/families will be encouraged to review these precautions before dancing. This safety policy is subject to change as medical authorities advise accordingly and we research/consider safer procedures as we approach the new dance season. It is not to be considered foolproof and will require the diligence of all dancers and families to apply the recommended safety precautions at all times.

This COVID-19 Prevention Plan has been created with support from the Ministry of Labour, Occupational Health and Safety and the Wellington-Dufferin-Guelph Public Health Unit. We thank these offices for their continued support and look forward to working together to continue to provide all of the necessary precautions to ensure the health and safety of our HHDA families.

## QUICK REFERENCE

### COVID-19 Policies



Physical Distancing - All individuals entering the building please follow the arrows measured 6 feet (2 metres) throughout the studio.



Waiting Room closed to non-dancers - Please drop dancers off at the door 1-2 minutes prior to class, please come dressed to dance with minimal belongings.



Reduced Class Sizes - At no point will dancers be in contact with each other. Must stick to their 6ft x 6ft marked personal dance space.



Intensive Cleaning - Dancers must sanitize their space before and after dance. Staff members will continue to clean and disinfect several times a day.



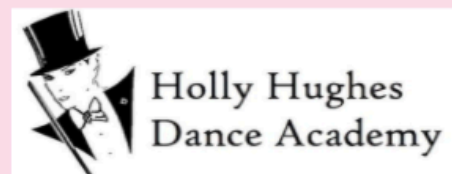
Health Screening - Dancers must pass temperature reading upon entering the studio, as well as submit written health screening sheet every class.



Masks - Masks must be worn inside the dance studio - once class begins dancers will have the option to remove their mask.

Feeling ill? - Please STAY HOME, and take the self-assessment at [www.covid-19.ontario.ca/self-assessment/](http://www.covid-19.ontario.ca/self-assessment/)

**With Your Cooperation We Can Keep Our  
Dance Family Safe - Thank You!**





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www.hollyhughes.ca ♦ www.facebook.com/HHDAGuelph ♦ www.instagram.com/hhda\_guelph

## Covid-19 Screening Declaration

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**Dancers must bring a hard copy of this form with them each time they enter the studio.**

Are you feeling unwell with any of the following symptoms?

Fever	YES	NO
Cough	YES	NO
Difficulty breathing	YES	NO
Abnormal Fatigue	YES	NO
Sore throat	YES	NO
Runny nose	YES	NO
Diarrhea	YES	NO

Have you experienced any of the following?

Have you traveled outside of Canada in the last 14 days?	YES	NO
Does someone you are in close contact with have COVID-19 (ex. household or workplace)?	YES	NO
Are you in close contact with someone who has recently traveled outside of Canada or someone who is in self-isolation?	YES	NO

\_\_\_\_\_  
Dancer Printed Name

\_\_\_\_\_  
Dancer Signature

\_\_\_\_\_  
Parent/Guardian Printed Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Today's Date

If you have answered YES to any of the above questions you will not be permitted to be inside the Holly Hughes Dance Academy and we advise you to complete the online self-assessment or call either: Telehealth: 1-866-797- 0000 or your primary care provider (for example, family physician)